



PSGR
Krishnammal College for Women



Academic Year 2023-2024

MINUTES OF IQAC MEETING



IQAC MEETING

Date: 05-06-2023

Time: 10.00 am

AGENDA

- Overview of IQAC Activities and Future Plans for the year 2023-2024
- Outcome Based Education - Indirect assessment, survey from students
- Blended mode of teaching learning
- Conduct of the planned programmes

MINUTES OF THE MEETING

IQAC Coordinator Dr.J.Balavijayalakshmi, Associate Professor of Physics, welcomed the gathering. She presented an overview of the activities of the previous year and stated the plans for the current academic year.

IQAC Action Plan for the year 2023-2024

- Submission of AQAR
- Feedback consolidation and Analysis
- Department and faculty appraisal
- Student Induction Programme
- Faculty Induction Programme
- BoS and Academic Council
- Workshop on Course Development in SWAYAM
- SDG Interface Competitions
- FDP on AI Powered Research, Stress Management and Critical & Creative Thinking
- Awareness Programme on Indian Knowledge System

OBE

- For the purpose of Outcome Based Education - Indirect assessment, survey from students on the Program Outcomes (PO) and Course Outcomes (CO) is required. In this regard, departments are asked to give their POs and COs as stated below:
 1. POs for present III Years – (2020-2023 Batch) - Questions for PO attainment computation - one question per PO
 2. COs for Core, Allied and Practical papers for which COs are to be framed for present I & II years - II semester papers of I Year (2022-2025 Batch) and IV semester papers of II Year (2021-2024 Batch) - For each course, the questions to be based on the COs - one question per CO. Each student will have to give feedback for each course with the number of questions = no. of COs

The same should be submitted by 20.03.2023

Blended mode of learning

- Blended mode of teaching learning shall be implemented from the academic year 2023-2024 In a week (6 day orders), one day will be allotted for blended mode of teaching learning through online mode. Foundation courses will be 100% online. On the day allotted for online class, two hours are to be allotted for Foundation courses/ information security/ cyber security. The remaining three hours will be allotted for Language, core and allied courses.
- For foundation courses, online assessment of the students to be done after each hour.
- The blended learning contents for foundation courses are to be prepared by faculty members as assigned below.
 - Women studies-Dr.Sheela J, Dr.Jayamala. M
 - Entrepreneurship - Department of Commerce
 - Value Education - Dr. Hilda Sahayarani, Mrs. Sofia Helen Ponmalar
 - Cyber Security/Information Security - Computer Science cluster
- On implementation of the Blended mode, each Department's workload will be reduced by 6 hours.
- All the departments need to follow the model timetable template which will be shared
- Science departments need to discuss among themselves regarding the practicals of core and allied courses before planning the timetable for blended learning

Board of Studies

BoS is to be conducted for all boards to discuss the changes in the curriculum, syllabi, scheme of examinations, question paper pattern, and evaluation for both UG and PG programmes for the odd semester and the changes should be approved by the Academic Council.

Student Induction Programme

The Student Induction Programme is scheduled in the last week of this month. The Heads of the Departments and senior faculty members have been assigned to orient the students about the facilities available, curriculum, co-curricular, and extra-curricular activities. Bridge courses are to be provided by the Departments of Mathematics, English, and Computer Science.

Faculty Induction Programme

The IQAC along with the HR department has planned to organize a Faculty Induction Programme on 28 August 2023. A total of sixty-eight faculty members who have been recently appointed, are to be oriented.

Mentoring Workshop on Course Development in Swayam

The IQAC has planned to organize a one-day Mentoring Workshop on Course Development in Swayam in August to discuss the process of creating a Swayam course, covering content creation, organization, and course management.

SDG Interface Competitions




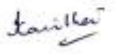

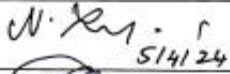
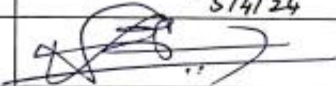

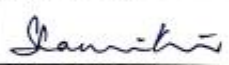
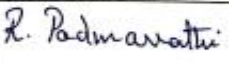
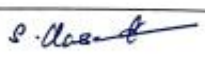
IQAC has planned to conduct a SDG Interface competition over a period of three days from 12.08.2023 to 14.08.2023. The events planned are - intra-college competitions on the first day titled 'Harnessing Ideas for Creating a Sustainable Future', intercollegiate competitions on the second day titled 'Harnessing Ideas for a Better Future', and culmination with a dedicated focus on research and innovation for sustainability on the third day.

ACTION TAKEN REPORT

- The Board of Studies meetings for odd semester for all boards were organized from 19 to 25 June 2023.
- The Student Induction Programme was held on 23,26 and 27 June 2023.
- The Faculty Induction Programme was organised on 28 August 2023
- Mentoring Workshop on Course Development in SWAYAM was conducted on 8 August 2023. 30 select faculty members underwent the training
- The Academic Council meeting was held on 9 August 2023

- SDG Interface Competitions showcased active student participation from various departments and other colleges. The prize-winning teams were awarded with cash prizes.
 - I prize was awarded to the team from Kongu Arts and Science College,
 - II prize was awarded to the team from Government Arts and Science College, Thondamuthur,
 - III prize was awarded to the team from Kumaraguru College of Liberal Arts and Science.

ATTENDANCE

Name and Designation	Signature
Dr. P. Meena Principal	
Faculty Members to Represent All Levels	
Dr. P.B. Harathi Vice Principal, Associate Professor & Head, Department of Zoology	
Dr. Sushil Mary Mathews Associate Professor & Head, Department of English	
Dr. G. Kavitha Assistant Professor & Head, Department of Commerce	
Members from the Management	
Dr. R. Nandini Chairperson	
Dr. N. Yesodha Devi Secretary	 N. Yesodha Devi 5/4/24
Prof. S. Balasubramanian Director, GRGCAS	
Dr. P. Sadhasivam Director, GRGSMS	
Senior Administrative Officers	
Dr. A. Shamitha Begum Dean – Academic Affairs	
Dr. R. Padmavathi Dean – Academic Support and Alumni Relations	
Mrs. S. Vasandha Dean – Student Affairs	
Mrs. G. Kalavathi Dean – Vocational Programmes	

Dr. L. Lakshmanan Dean – Mathematical Sciences	L. Lakshmanan 5/4/24
Dr. Ramesh Subramani Dean – Research	S. Ramesh
Dr. Shanthi Radhakrishnan Dean– Costume & Apparel Designing & Academic Coordinator	Shanthi 5/4/24
Dr. Latha Parameswaran Director, Computational Sciences	Latha 05/04/24.
Dr. K. Parameswari / Dr. V. Hemapriya Controller of Examinations	V. Hemapriya

IQAC Team

Dr. J. Balavijayalakshmi IQAC Coordinator, Associate Professor & Head – Department of Physics	J. Balavijayalakshmi
Dr. S. Lavanya Associate Professor – Department of English	S. Lavanya
Dr. C. Athena Assistant Professor – Department of Economics	C. Athena
Dr. N. Aruna Devi Assistant Professor – Department of Chemistry	N. Aruna Devi
Dr. P. Amutha Assistant Professor – Department of Chemistry	P. Amutha
Dr. Nithya Ramadass Assistant Professor – Department of Commerce with Computer Applications	Nithya Ramadass
Dr. M. I. Ayesha Assistant Professor – Department of English	M. I. Ayesha 5/4/24



IQAC MEETING

Date: 05-09-2023

Time: 10.00 am

AGENDA

- Board of Studies
- E-content
- Faculty Development Programme

MINUTES OF THE MEETING

Board of Studies

- Board of Studies for the odd semester of the academic year 2024-2025 should be conducted in the fourth week of March or first week of April, with the existing board members
- The Board of Studies meeting should be conducted in physical mode. The members who cannot be physically present can join online.
- All Departments should get the Minutes of the BoS meetings checked by Dr. A. Shamitha Begum, Dean Academics, and signed by the Principal. Soft copy of the minutes should be sent to Dean Academics.
- If there are any changes suggested by the alumni, the name of the alumni should be mentioned in the tabular column in the minutes
- Coursera licenses will be available on rotations basis for all three years of UG
- For I UG, along with the two mandated online courses, one coursera course of 30 hours should be added. Hence total credits for online courses is 3
- Course coordinators to help the students to select the course
- For II UG, Generative AI (Gen AI) course is mandatory. Students will be able to take this course based on the coursera rotation and lab availability
- For III UG - one course from Coursera and one SBS course offered by the department to be taken.

Or

Two SBS courses offered by the department. In this case, the students can do coursera courses outside the curriculum

- While submitting the minutes, for UG Board, the following statement should be mentioned along with the tabular column.

“All the existing Skill Based Courses offered by various departments and the newly introduced Skill Based courses like Drone Technology, Gen AI courses and Coursera courses (45 hrs) are pooled together in the Skill Hub. UG students of all programmes are free to select four SBS courses from this skill hub”.

- In the minutes tabular column, for II UG the Skill Based Course should be mentioned as GenAI/Coursera and for III UG- Coursera/ SBS.
- After completion of the BoS procedures, Departments should submit a list of five subject experts affiliated to Bharathiar University for the next year’s board to Dean Academics.

E-Content:

- E-contents for the first-year foundation courses are ready. The E-contents must be stored in a common folder. Faculty in-charges can download the videos from the shared folder and make it available to the students.
- The faculty members shall discuss the preparation of E-contents for one core course for III UG. All the interested faculty members shall be involved in preparing the course content.

Faculty Development Programme

IQAC has planned to organize a Faculty Development Programme on “Empowering Academicians: AI Powered Research for Excellence”, to focus on enhancing the research capabilities of academicians by delving into key aspects such as Research and Reference Management, Research Integrity, and Writing Assistance. IQAC has also planned to organize a Faculty Development Programme on Stress Management. Selected faculty members from all departments were solicited to attend the FDP.




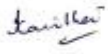


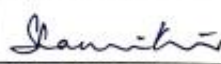
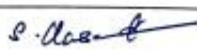
ACTION TAKEN REPORT

Board of Studies meetings for the Even Semester for the various boards conducted from 10 to 25 November 2023 for this academic year.

Faculty Development Programme on “Empowering Academicians: AI Powered Research for Excellence”, organized on 03.10.2023. Dr. M.Raja Rajeswari, Assistant Professor of Commerce, served as the resource person for the event.

Faculty Development Programme on Stress Management, organized on 04.10.2023. Dr.A.Sangamithra, Professor of Economics and Dean of the Faculty of Arts at Bharathiar University, served as the resource person for the programme.

ATTENDANCE

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Dr. Sushil Mary Mathews Associate Professor & Head, Department of English	
Dr. G. Kavitha Assistant Professor & Head, Department of Commerce	
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Dr. N. Yesodha Devi Secretary	N. Yesodha Devi 5/4/24
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Dr. K. Parameswari / Dr. V. Hemapriya Controller of Examinations	V. Hemapriya

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Dr. M. I. Ayesha Assistant Professor – Department of English	M. I. Ayesha 5/4/24



IQAC MEETING

Date: 05-01-2024

Time: 10.00 am

AGENDA

- AQAR Submission
- Academic Council Meeting
- Programmes to be conducted
- Students Feedback schedule
- Department wise Review meeting with Secretary

MINUTES OF THE MEETING

AQAR Submission

AQAR for the academic year 2022-23 is to be submitted. The Criterion heads are directed to complete the uploading part of their respective criteria after thorough checking and verification on or before 31 January 2024 positively. Before submission of AQAR in the NAAC portal thorough validation must be done which requires a minimum of 10 -15 days. The criteria heads should see to it that their teams work promptly.

Academic Council Meeting

The 29th meeting of the Academic Council will be held on 24.01.2024. All the internal members of the Academic Council are directed to assemble in the Teaching Learning Centre 2 at 9.45am.

Awareness Programme on Indian Knowledge System

IQAC has planned to organize an Awareness Programme on Opportunities in Reviving and Promoting Indian Knowledge System in February. The NEP has given specific guidelines for incorporating IKS in higher education curriculum, as the nation has started to recognize the rich heritage of ancient and eternal Indian knowledge and thought as the guiding principle. With this in view, the IQAC of our college has devised this awareness programme on Opportunities in Reviving and Promoting the Indian Knowledge System.

Department wise Review meeting with Secretary

Review meeting with Secretary madam will be organized in the last week of March 2024. HoDs are requested to present the significant activities, challenges and future plans as a brief PPT.

Workshop

A workshop on “Nurturing Critical and Creative Thinking for Enhanced Intellectual Agility” is to be organized. The workshop aims to cultivate critical and creative thinking skills among faculty and students, recognizing the pivotal role these abilities play in fostering intellectual agility.

Students Feedback schedule

Students feedback on teaching learning for the even semester is to be scheduled in the first week of April. In this regard, HoDs are requested to instruct full attendance of their students on the scheduled dates of the feedback. At a time, 6 labs (Lab 1, 2, 3, 4, Lab 10, 11) are used for student's feedback.






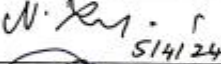
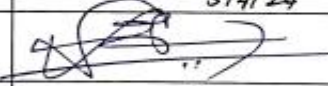


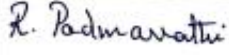

Lab usage Schedule:

- 26.03.2024 Morning - Lab 1, 2, 3, 10 and 11
- 27.03.2024 Afternoon - Lab 1, 2, 3, 4,10 and 11
- 28.03.2024 Morning & Afternoon - Lab 10 and 11 (If required)

ACTION TAKEN REPORT

- AQAR for the academic year 2022-23 was submitted on 8 February 2024 in the NAAC portal and the same was approved by NAAC on 14 February 2024.
- Academic Council Meeting was held on 24 January 2024 to approve the changes made in the BoS meetings.
- A workshop on “Nurturing Critical and Creative Thinking for Enhanced Intellectual Agility” was held on 4 March 2024 at our college. Dr. S. Radhakrishnan, Director of the Skill Training Centre, (SKITRAC) led the session as the resource person.
- Feedback consolidation and Analysis was completed by March last week.
- Department wise review meetings were held on 27 & 28 March 2024.

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Dr. M. I. Ayesha Assistant Professor – Department of English	M. I. Ayesha 5/4/24



IQAC MEETING

Date: 05-04-2024

Time: 11.00 am

AGENDA

- ❖ Introduction & Welcome address by Chairperson
- ❖ Overview of IQAC Activities and Future Plans
- ❖ Suggestions and Recommendations by members on different aspects
 - Institutional Development Plan & International linkages
 - Research Consultancy & Industry Linkages
 - Skill development Programmes
 - Capacity Building Programmes
 - Community Outreach Programmes
 - Innovation and Entrepreneurship
- ❖ Concluding Remarks by Principal

MINUTES OF THE IQAC GENERAL BODY MEETING

Time: 11:00 am

Venue: Conference Hall

The IQAC general body meeting was convened on 05.04.2024. Chairperson Dr. Nandini welcomed the external members who graciously spared their valuable time to share their expertise with us. She welcomed the internal members of the IQAC and appreciated them for working together with the collective vision of maintaining KCW as a premier institute of higher education at the national level. In her introductory note Chairperson highlighted the accolades of the college, recognition as College of Excellence, accreditation by NAAC with 'A++' Grade, and ranked 4th in NIRF. The Chairperson stated that we highly value the suggestions of the external members and will work upon their suggestions to upgrade the college to a greater status.

The IQAC Coordinator Dr.J. Balavijayalakshmi, Associate Professor and Head of the Department of Physics, gave a brief presentation on the significant achievements of the college and highlighted recent accolades such as grants of DST FIST PG Level A, DST CURIE PG and Skill Satellite Centre-DSIR. She gave a brief overview of the enriched curriculum, teaching learning practices, academic performance of the students, their placement and upward mobility, and community connect through social immersion programmes aligned with UN SDGs. She elaborated about the centres of excellence that have been established in the college, especially, "The Centre of Excellence for Apparel Made-ups and Home Furnishing", which was established with a grant of 1.5 crore from the Ministry of Skill Development and Entrepreneurship, Govt of India on 9 March 2024. She pointed out the objectives of the other Centres of Excellence functioning effectively in KCW such as the Nodal Training Institute under the Agri-Clinics and Agri-Business Centres (ACABC) Programme, BIRAC E-YUVA Centre, Centre of Excellence for Commerce Professionals, Centre of Excellence in Life Sciences, GRG ELGi Digital Innovation Dojo and CIIED. In commemoration of the birth centenary of our founder Smt.G.Chandrakanthi Amma the following centres were established on 19 January 2024: Chandrakanthi Centre for

Women Leadership, Centre for Advanced Materials and Sustainable Technologies and GRG Incubator. These centres facilitate, nurture and encourage research, innovation, start-ups and entrepreneurial ventures.

The IQAC coordinator spoke about the vibrant research ecosystem in the college. This academic year, projects have been sanctioned by various government funding agencies to the tune of Rs.499.91 lakh. The management has contributed 106.34 lakh over the past five years for funding GRG Trust projects to promote active research acumen among the faculty. She also spoke about the global partnership ventures undertaken by the college and the MoUs signed with Universities abroad over the past years. She explained the functioning of the Centre for Innovation, Incubation and Entrepreneurship (CIIED) and GRG GEN NXT, a Section 8 Company started by GRG Trust this year to focus on IT, Bio & Food Tech businesses. National level recognition bagged by NCC Cadets and NSS volunteers and international and national medals won by Sports students were highlighted. She also explained about the institutional development plan to be implemented in the future and requested the members to give their suggestions to further promote the standard of the college.

The external members appreciated the IQAC of KCW for the proactive stance and consistence in working towards enhancement of the standard of the college. Dr. M. Balasubramaniam, Professor, Department of Physics, Bharathiar University, Coimbatore, graced the meeting with his presence. Dr. Mary Sajini Devadas, Associate Professor, Department of Chemistry, Towson University, Maryland, USA, Mr. Shiv Shankar Sharma, Facilitator- Education Post, Director-IIRF World University Ranking 2026, Convener-IIRF Education Impact Awards, Secretary General-Federation for World Academics (FWA), Partner-Accre NAAC and Dr. Sunita Sharma Deputy Director – IQAC. Pro VC Office, Associate Professor – ASLA Amity University, Haryana, joined the meeting online.

Suggestions given by the External Members

Dr.Shiv Shankar Sharma

Dr Shiv Shankar Sharma said that KCW is a well known brand and appreciated the good ranking of the college. He also appreciated the infrastructure of the college and insisted that the academic reputation should be maintained. Further he requested the college to focus on the following aspects:

- ✓ To maintain appropriate student faculty ratio
- ✓ To ensure that permanent faculty are qualified with Ph.D
- ✓ To recruit industry persons and international academicians as faculty
- ✓ To concentrate upon quality placements
- ✓ To take up projects with industry partnership
- ✓ To increase the number of Patents
- ✓ To focus upon SCOPUS indexed publications
- ✓ To conduct an audit for the well-being of the faculty and students in the campus
- ✓ To integrate Professional Practice
- ✓ To focus upon sustainable education

Dr.Mary Sajini Devadas

She raised a query about the collaborative initiatives taken by the college with Universities abroad.

Professor Balasubramaniam explained the functioning of the Office of International Affairs in detail and highlighted about the Summer Immersion Programmed, COIL - Collaborative online teaching and faculty exchange programme undertaken.

Dr.Mary Sajini Devadas also suggested that the college should encourage the students to apply for International Fellowships such as Rhodes Scholarship, Manmohan Singh Scholarship and QUAD Scholarship.

Dr.Sunita Sharma suggested

- ✓ Ensuring Holistic development of the students
- ✓ Planning for NEP implementation
- ✓ Ensuring that students get involved in community outreach programmes


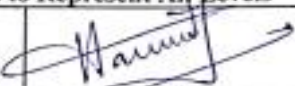
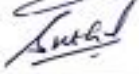
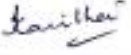




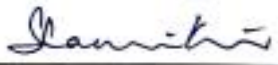
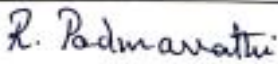

Dr.M.Balasubramaniam appreciated that through the years the institution has consistently improved in all the aspects and wished that in the forthcoming years KCW should be the best institution in the country. He appreciated the Institution Development Plan designed by the college and advised us to implement the same in the right spirit.

Principal Dr.P.Meena gave the concluding remarks of the meeting. She thanked the management for their consistent support and encouragement given for all initiatives. She said that implementation of NEP will happen in accordance with the state government's education policy. She explained about the social immersion programmes conducted in alignment with SDGs under our flagship programme 'Virutcham'. She explained that there are various clubs undertaking community oriented activities. Students have to enroll in any one of the clubs and they are evaluated based on their involvement in such activities. She assured the members that their valuable suggestions will be implemented and thanked them for helping us to focus our trajectory in the right direction to keep flying higher.

IQAC MEETING

05.04.2024

ATTENDANCE

Name and Designation	Signature
Dr. P. Meena Principal	
Faculty Members to Represent All Levels	
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Dr. L. Lakshmanan Dean – Mathematical Sciences	L. Lakshmanan 5/4/24
Dr. Ramesh Subramani Dean – Research	S. P. S.
Dr. Shanthi Radhakrishnan Dean– Costume & Apparel Designing & Academic Coordinator	Shanthi 5/4/24
Dr. Latha Parameswaran Director, Computational Sciences	Latha 05/04/24.
Dr. K. Parameswari / Dr. V. Hemapriya Controller of Examinations	V. H. Hemapriya
Nominees from Local Society, Students and Alumni	
Dr. M. Balasubramaniam Professor, Department of Physics, Bharathiar University, Coimbatore	M. Balasubramaniam 05/04/24.
Dr. Mary Sajini Devadas Associate Professor, Department of Chemistry, Director of Competitive Fellowships and Awards, Towson University, Maryland	ATTENDED ONLINE
Nominees from Employers/Industrialists/Stakeholders	
Mr. Shiv Shankar Sharma Facilitator: Education Post, Director: IIRF World University Ranking 2026, Convener: IIRF Education Impact Awards, Secretary General: Federation for World Academics (FWA), Partner: Accred NAAC	ATTENDED ONLINE
Mr. Amit Singh Joint Director - Quality and Standards, Apparel, Made-ups & Home Furnishing Sector Skill Council, Bhikaji Cama Place, Africa Avenue, New Delhi	ABSENT
Dr. Sunita Sharma Deputy Director – IQAC, Pro VC Office, Associate Professor – ASLA, Amity University, Haryana	ATTENDED ONLINE
Prof. Pradeep Srivastava Executive Director, Technology Information Forecasting and Assessment Council, Technology Bhawan, New Mehrauli Road, New Delhi	ABSENT

IQAC Team

Dr. J. Balavijayalakshmi IQAC Coordinator, Associate Professor & Head – Department of Physics	J. Balavijayalakshmi
Dr. S. Lavanya Associate Professor – Department of English	S. Lavanya
Dr. C. Athena Assistant Professor – Department of Economics	C. Athena
Dr. N. Aruna Devi Assistant Professor – Department of Chemistry	N. Aruna Devi
Dr. P. Amutha Assistant Professor – Department of Chemistry	P. Amutha
Dr. Nithya Ramadass Assistant Professor – Department of Commerce with Computer Applications	Nithya Ramadass
Dr. M. I. Ayesha Assistant Professor – Department of English	M. I. Ayesha